



To: Executive Cllr Community Development and Health
Report by: Trevor Woollams (Head of community
Development)
Relevant scrutiny committee: Community January 17th 2013
Services
Wards affected: Abbey, Arbury and Kings Hedges

Neighbourhood Community Planning projects in Abbey, Arbury and Kings Hedges wards

1. Executive summary

- 1.1 This report follows on from a previous report to this committee in March 2012 which reviewed the Council's 3 Neighbourhood Community Development projects.
- 1.2 This report responds to a request by the Executive Councillor to see future programmes produced by each of the 3 NCP projects. It recommends that the Council continues funding them for the next 3 years so that they can continue their valuable work in the 3 wards that have the highest deprivation levels in the City.

2. Recommendations

The Executive Councillor is recommended:

- 2.1 To agree to continue funding the 3 NCP projects at their current level for the next 2 years (2013/14 and 2014/15).
- 2.2 To support the setting up of a Service Level Agreement (subject to both parties agreeing terms) with Kings Hedges Neighbourhood Partnership to run Nuns Way Pavilion for 3 years from April 2013.
- 2.3 To review the 3 NCP projects again in October 2014.

3. **Background**

- 3.1 In March 2012 this committee considered a report which gave an overview of progress for each of the 3 Neighbourhood Community Planning (NCP) projects supported by the Council in Abbey, Arbury and Kings Hedges wards. The scrutiny committee and Executive Councillor acknowledged and supported the work and achievements of the 3 NCP projects. The Executive Councillor asked that a further report be brought to this committee, in consultation with the 3 NCP projects, setting out their plans for the future including how they can safeguard, and if possible expand, their capacity to deliver. A short summary of each project is given below. Their future programmes are shown at Appendix A.
- 3.2 **Abbey Action** is an umbrella organisation for groups meeting in Abbey ward and meets approx every two months. A range of local organisations come to the steering group including local ward Cllrs, local churches, residents groups, reps from East Barnwell Community Centre and other local voluntary organisations. Abbey Action is fully engaged with the County Council's plans to turn East Barnwell Community Centre (which they own) into a community hub. However, they are also engaged with groups across the ward and recognise that more support and facilities are required in other locations.
- 3.3 Abbey Action have well advanced plans to become an independently constituted group and they are actively encouraging new members through community events and activities. The project is supported by a part time Community Worker (18.5 hrs).

- 3.4 **Arbury NCP** has an informal steering group which meets quarterly to discuss progress on the project and to input into current projects. The group is currently made up of ward councillors and other local residents' groups. The NCP does a lot of work with young people and people from different ethnic communities. In particular the NCP works with some of our most vulnerable residents, including the elderly, and links up with Housing officers to work with people who are in temporary housing and often have mental health issues and/or miss use drugs and alcohol.
- 3.5 Whilst the NCP does not have aspirations at the current time to develop into an independent organisation, it's work is extremely valuable to the local community. The project is supported by a part time Community Worker (18.5 hrs) and Project Workers (8 hrs) who work with young people primarily from the Asian communities within Arbury.
- **Kings Hedges Neighbourhood Partnership (KHNP)** has become an independently constituted voluntary organisation, and has taken on day to day management responsibility for their base at No. 37 Lawrence Way, which is leased from City Homes North. The remainder of their revenue budget, after staffing costs, is given to the partnership in the form of a grant. The partnership is run by a voluntary management group. KHNP can generate small amounts of income through hiring a room at Lawrence Way which helps to offset their running costs. As an independent constituted voluntary group, they have also been able to successfully apply for small grants. They are supported by a part-time Community Worker.
- 3.6 KHNP has aspirations to develop further and are in discussions with the Head of Community Development about running Nun's Way Pavilion which is situated close to 37 Lawrence Way. The proposal, subject to both parties agreeing, is to sign a 3 year Service Level Agreement (SLA) with KHNP. They would then be responsible for promoting the venue, taking bookings, cleaning and limited maintenance. The aim would then be to discuss a possible re-furbishment of the facility and more formal arrangements which would be implemented at the end of the 3 year period if the SLA was successful.
- 3.7 Current base budget support given to the 3 NCPs by the Council is shown in the table below.

NCP	Budget				Community Worker Hours
	Staff	Rent / Phone	Project	Total	
Abbey	£13,720	£2,480	£6,340	£22,540	18.5 hours
Arbury	£19,180	£1,590	£3,860	£24,630	26.5 hours
Kings Hedges	£13,990	Included in project budget*	£14,060	£28,050	18.5 hours
Total	£46,890	£4,070	£18,740	£75,220	63.5 hours

* Kings Hedges Neighbourhood Partnership receive all non-staff costs as a grant

3.8 It is recommended that this funding is maintained for the next 2 years but reviewed again in October 2014.

7. Implications

(a) Financial Implications

These are set out in the report. No additional finance is required.

(b) Staffing Implications

None anticipated

(c) Equal Opportunities Implications

The work of the NCP projects was included in the EIA for neighbourhood work in 2008. A specific EQIA will be required should any significant changes to the funding of the NCPs be proposed.

(d) **Environmental Implications**

None

(e) **Consultation and Communication**

The NCP steering groups were involved in the review which was reported to this committee in March 2012. They have been asked to provide their future plans which are shown at Appendix A. A draft of this report was shared with the NCP's lead community workers and ward councillors from Abbey, Arbury and Kings Hedges.

(f) **Community Safety**

The NCPs often work with local groups on issues around community cohesion in particular and community safety in general.

(g) **Procurement**

None

5. **Background papers**

These background papers were used in the preparation of this report:

- Review of Neighbourhood Community Planning projects in Abbey, Arbury and Kings Hedges wards: Report to Community Services Scrutiny Committee in March 2012

- Newsletters: <http://www.cambridge.gov.uk/ccm/content/community-and-living/local-communities/community-newsletters.en>
- Kings Hedges NCP website: <http://kingshedgesneighbourhoodpartnership.com/joomla/>

6. Appendices

- Appendix A: NCP Future Plans

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Author's Phone Number: 01223 457861
Author's Email: Trevor.woollams@cambridge.gov.uk

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Appendix A

NCP Forward Development Plan document 2012- 2015

Name of NCP group: Kings Hedges Neighbourhood Partnership

Key contact person: Alan Soer (Chair)

Contact details: alan.soer@ntlworld.com marie.khnp@virgin.net

Activity 2012-13	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
10 x Community cohesion events	'Where people matter'	Evaluation forms and attendance monitored. Outcomes- reduces isolation, increases community spirit	Volunteer time, paid worker time, venue hire, entertainer costs, materials £5700 approx
4x training courses	Linked into all 3 statements 'Where people matter' 'A good place to live, learn and work' 'Cambridge-caring for the planet'	Evaluation forms and attendance monitored. Outcomes- new skills gained, increased confidence, increased employment prospects. Raising aspirations.	Paid worker time, course tutors, materials and venue hire £2300 approx
Newsletter and delivery x 4	'Where people matter'	Feedback from community and advertisers. Local community feel more involved and informed about local news. Enables people to participate in the community events.	Paid workers time, volunteers time Delivery team £5000
Networking lunches x 4	'Where people matter'	Feedback from attendees via comment slips, networking increased, joint partnership work undertaken	Paid worker time, volunteer time, venue hire, buffet £700
Committee learning and development x 3	'Where people matter'	New skills gained, increased confidence, Networking with similar groups. Monitored by feedback from committee members	£1200
Managing a community building and continuing to work towards the running/ asset transfer of Nuns Way	'Where people matter' 'A good place to live, learn and work'	Monitored by budgets, monitoring figures and feedback. Outcomes a thriving, welcoming community building	£9000

Activity 2013-14	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
Activities as for previous year plus finalising Charity status. Hopefully taking over the running of Nuns Way (SLA?) Establish stronger links with organisations in our area e. g CRC, Milton country park.	As above	As above	As above plus 3% increase
Activity 2014-15	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
Activities as above plus continue to develop Nuns way as a vibrant, economic community resource generating surplus income to continue our work and reduce our reliance on CCC grant	As above	As above	As above plus 3% increase

NCP Forward Development Plan document 2012- 2015

Name of NCP group: Arbury Neighbourhood Community Project (NCP)

Key contact person: Dashlina Souleeyo

Contact details: Dashlina.souleeyo@cambridge.gov.uk 079202 10959

Activity 2012 – 13	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
<p>Newsletters - (Currently 3 newsletters a year are produced and distributed to every household in Arbury. The newsletter outlines activities, information and advice, specific to the Arbury area and communities that live in Arbury).</p> <p>Information Exchanges and Networking meetings – (Currently 3 meetings a year are held. Voluntary, statutory and business groups, companies, and individuals are invited to introduce themselves, let other groups and agencies know who they are and what they do, and find out who others are and what they do, and network, and start connecting for potential joint projects or referrals for their clients).</p> <p>Supporting existing projects (Currently includes a 50+ Friends – a project for people over 50; Street Voices - a project for people who are homeless or temporarily housed, with mental health and/or dug/alcohol misuse issues; Soni Kuriz – a project for young Asian females; English Class – a basic class for those whose first language is not English; Smart Art – a project for primarily young disadvantaged people using art as a means of discussing issues; and events such as Street Parties</p>	<p>Cambridge - where people matter Example – Smart Art Group in which there are discussions with young people about issues such as bullying and anti-social behaviour, and supporting a litter picking project and painting litter bins around 82 Akeman St Community Room.</p> <p>Cambridge - a good place to live, learn and work Example – Supporting group CV writing, and putting on courses in different subjects.</p> <p>Cambridge - caring for the planet Example – Containing an article about environmental issues in every Arbury Newsletter and the Grow Your Own project involving residents in growing fruit and vegetables at the back of 82 Akeman St Community Room.</p>	<p>Evaluation reports, feedback (including verbal) from the community, numbers attending activities, the follow on effects – other projects developing, people gaining confidence to apply for jobs, go to college etc.</p>	<p>Arbury NCP Worker 3 Smart Art workers Arbury NCP budget – please see budget allocation attached – Monthly pay relates to all 4 workers</p>

<p>and Christmas Events).</p> <p>Developing new projects responding to needs as they arise (Currently scoping projects with residents in 3 different parts of the Arbury area).</p> <p>Continuing to contribute to community cohesion by bringing different communities together – people with mental health issues, people with alcohol abuse/drug addiction issues, young people, older people, and people with different cultural backgrounds, residents living in particular estates getting to know one another. (Currently this has been through events and projects developing strong links between different groups such as the 50+ Friends group for older people doing joint projects with the Street Voices group made up of people who are homeless and/or have mental health issues or drug/alcohol misuse issues)</p> <p>Continuing to respond to individuals and organisations that contact the project seeking information/help/advice. Individuals/organisations are supported and referred onto other organisations where appropriate (A large amount of time is taken for this aspect of the Arbury community worker role, writing emails, phone calls and face to face contact).</p> <p>Continuing the process of building confidence and skills through Arbury NCP support and activities – groups, events, referrals (This has been done by</p>			
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<p>developing projects such as computer lessons, under 5's activities, foreign language courses, and Fun Day). Continuing to raise awareness of different issues and supporting projects and encouraging involvement in diverse celebrations – events, advice, ongoing projects. (Celebrations have included Cambridgeshire Celebrates Age, Eid events, Chinese New Year and International Women's Day).</p>			
Activity 2013– 14	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
<p>Newsletters - (Currently 3 newsletters a year are produced and distributed to every household in Arbury. The newsletter outlines activities, information and advice, specific to the Arbury area and communities that live in Arbury). Information Exchanges and Networking meetings – (Currently 3 meetings a year are held. Voluntary, statutory and business groups, companies, and individuals are invited to introduce themselves, let other groups and agencies know who they are and what they do, and find out who others are and what they do, and network, and start connecting for potential joint projects or referrals for their clients). Supporting existing projects (Currently includes a 50+ Friends – a project for people over 50; Street Voices - a project for people who are homeless or temporarily housed, with mental health and/or</p>	<p>Cambridge - where people matter Example – Smart Art Group in which there are discussions with young people about issues such as bullying and anti-social behaviour, and supporting a litter picking project and painting litter bins around 82 Akeman St Community Room.</p> <p>Cambridge - a good place to live, learn and work Example – Supporting group CV writing, and putting on courses in different subjects.</p> <p>Cambridge - caring for the planet Example – Containing an article about environmental issues in every Arbury Newsletter and the Grow Your Own project involving</p>	<p>Evaluation reports, feedback (including verbal) from the community, numbers attending activities, the follow on effects – other projects developing, people gaining confidence to apply for jobs, go to college etc.</p>	<p>Arbury NCP Worker 3 Smart Art workers Arbury NCP budget – please see budget allocation attached – Monthly pay relates to all 4 workers</p>

<p>dug/alcohol misuse issues; Soni Kuriz – a project for young Asian females; English Class – a basic class for those whose first language is not English; Smart Art – a project for primarily young disadvantaged people using art as a means of discussing issues; and events such as Street Parties and Christmas Events).</p> <p>Developing new projects responding to needs as they arise (Currently scoping projects with residents in 3 different parts of the Arbury area).</p> <p>Continuing to contribute to community cohesion by bringing different communities together – people with mental health issues, people with alcohol abuse/drug addiction issues, young people, older people, and people with different cultural backgrounds, residents living in particular estates getting to know one another. (Currently this has been through events and projects developing strong links between different groups such as the 50+ Friends group for older people doing joint projects with the Street Voices group made up of people who are homeless and/or have mental health issues or drug/alcohol misuse issues)</p> <p>Continuing to respond to individuals and organisations that contact the project seeking information/help/advice. Individuals/organisations are supported and referred onto other organisations where appropriate (A large amount of time</p>	<p>residents in growing fruit and vegetables at the back of 82 Akeman St Community Room.</p>		
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<p>is taken for this aspect of the Arbury community worker role, writing emails, phone calls and face to face contact). Continuing the process of building confidence and skills through Arbury NCP support and activities – groups, events, referrals (This has been done by developing projects such as computer lessons, under 5's activities, foreign language courses, and Fun Day). Continuing to raise awareness of different issues and supporting projects and encouraging involvement in diverse celebrations – events, advice, ongoing projects. (Celebrations have included Cambridgeshire Celebrates Age, Eid events, Chinese New Year and International Women's Day).</p>			
Activity 2014 – 15	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
<p>Newsletters - (Currently 3 newsletters a year are produced and distributed to every household in Arbury. The newsletter outlines activities, information and advice, specific to the Arbury area and communities that live in Arbury). Information Exchanges and Networking meetings – (Currently 3 meetings a year are held. Voluntary, statutory and business groups, companies, and individuals are invited to introduce themselves, let other groups and agencies know who they are and what they do, and find out who others are and what they do, and network, and start connecting for</p>	<p>Cambridge - where people matter Example – Smart Art Group in which there are discussions with young people about issues such as bullying and anti-social behaviour, and supporting a litter picking project and painting litter bins around 82 Akeman St Community Room. Cambridge - a good place to live, learn and work Example – Supporting group CV writing, and putting on courses in</p>	<p>Evaluation reports, feedback (including verbal) from the community, numbers attending activities, the follow on effects – other projects developing, people gaining confidence to apply for jobs, go to college etc.</p>	<p>Arbury NCP Worker 3 Smart Art workers Arbury NCP budget – please see budget allocation attached – Monthly pay relates to all 4 workers</p>

<p>potential joint projects or referrals for their clients).</p> <p>Supporting existing projects (Currently includes a 50+ Friends – a project for people over 50; Street Voices - a project for people who are homeless or temporarily housed, with mental health and/or drug/alcohol misuse issues; Soni Kuriz – a project for young Asian females; English Class – a basic class for those whose first language is not English; Smart Art – a project for primarily young disadvantaged people using art as a means of discussing issues; and events such as Street Parties and Christmas Events).</p> <p>Developing new projects responding to needs as they arise (Currently scoping projects with residents in 3 different parts of the Arbury area).</p> <p>Continuing to contribute to community cohesion by bringing different communities together – people with mental health issues, people with alcohol abuse/drug addiction issues, young people, older people, and people with different cultural backgrounds, residents living in particular estates getting to know one another. (Currently this has been through events and projects developing strong links between different groups such as the 50+ Friends group for older people doing joint projects with the Street Voices group made up of people who are homeless and/or have mental health issues or drug/alcohol misuse</p>	<p>different subjects.</p> <p>Cambridge - caring for the planet Example – Containing an article about environmental issues in every Arbury Newsletter and the Grow Your Own project involving residents in growing fruit and vegetables at the back of 82 Akeman St Community Room.</p>		
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<p>issues)</p> <p>Continuing to respond to individuals and organisations that contact the project seeking information/help/advice. Individuals/organisations are supported and referred onto other organisations where appropriate (A large amount of time is taken for this aspect of the Arbury community worker role, writing emails, phone calls and face to face contact).</p> <p>Continuing the process of building confidence and skills through Arbury NCP support and activities – groups, events, referrals (This has been done by developing projects such as computer lessons, under 5's activities, foreign language courses, and Fun Day).</p> <p>Continuing to raise awareness of different issues and supporting projects and encouraging involvement in diverse celebrations – events, advice, ongoing projects. (Celebrations have included Cambridgeshire Celebrates Age, Eid events, Chinese New Year and International Women's Day).</p>			
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NCP Forward Development Plan document 2012- 2015

Name of NCP group: Abbey Action

3rd August 2012

Key contact person: Keith Jordan, Community Worker for Abbey Action

Contact details: Tel: 01223 517259 Email: abbeyaction1@tiscali.co.uk

Activity 12-13	Link to Council vision statement (see below)	Outcomes expected / How monitored	Resources/ Cost
Adopt group Constitution, Identify and elect group officers	Cambridge - where people matter	Agree constitution More citizens involved in decisions.	Community worker time/ existing budget Advice from CCVS and other organisations.
Establish group bank account for revenue budget	Cambridge - where people matter	Set up to begin 1 st April 2013 (or before). More citizens understanding financial situation of group.	No cost Advice from CCVS and other organisations.
Raising profile of group Increase and widen membership representation	Cambridge - where people matter	20% increase in membership More citizens involved in decisions.	Publicity/ costs from existing funds / support from other organisations Community worker time
Training, to equip members with new skills in running group and organising events	Cambridge - where people matter	More citizens understanding processes and involved in decision making.	Advice and training from CCVS and other organisations.
Continue and widen community activities from outings, walks, environmental projects, newsletter, support for local groups & facilities	Cambridge - where people matter, Cambridge - a good place to live, learn and work Cambridge - caring for the planet	Good attendance at events and activities. Increased involvement from citizens.	Community worker time & using existing budget
Involvement in development of potential new community hub in East Barnwell	Cambridge - where people matter, Cambridge - a good place to live, learn and work Cambridge - caring for the planet	Involvement in processes to achieve improved facilities.	Community worker time & using existing budget
Activity 2013-14	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost

Involvement in development of potential new community hub in East Barnwell	Cambridge - where people matter Cambridge - a good place to live, learn and work Cambridge - caring for the planet	Involvement in processes to achieve improved facilities.	Community worker time & using existing budget
Fundraising and applying for external grants	Cambridge - where people matter	Receive additional grant money / income More citizens understanding financial situation of group.	Community worker time and volunteers. Advice from CCVS and other organisations.
Raising profile Set up website and forms of social media	Cambridge - where people matter	Increased membership Website established More involvement from citizens.	Publicity Assistance from outside help and volunteers
Increase and widen membership. Increased participation.	Cambridge - where people matter	Increase in community involvement. More citizens understanding processes and involved in decision making	Community worker time and volunteers
Continue and widen community activities to involve more neighbourhood participation	Cambridge - where people matter, Cambridge - a good place to live, learn and work. Cambridge - caring for the planet	Increase in community involvement. More people involved in community organising and taking decisions	Mainly community worker time. Publicity Using existing budget
Activity 2014-15	Link to Council vision statement	Outcomes expected / How monitored	Resources/ Cost
Raise profile, increase and widen membership	Cambridge - where people matter	Increased membership (20%) and community involvement	Community worker time and volunteers
Continue and widen community activities and publicity. Training for new members	Cambridge - where people matter, Cambridge - caring for the planet	More citizens involved, understanding processes/ community organising and involved in decision making	Community worker time and volunteers. Costs from existing and new funds. CCVS training courses.
Fundraising and applying for grants	Cambridge - where people matter	Receive additional grant money / income. More citizens understanding financial situation of group.	Community worker time and volunteers. Advice from CCVS and other organisations.